



Long Sutton School PTA

Minutes of the Annual General Meeting Held at Long Sutton School

10 October 2017 @ 19:30

Present	Matthew Hickling (Acting Chair)	<i>Parent</i>
	David Horne (Acting Treasurer)	<i>Parent</i>
	Hannah Inglis	<i>Headteacher</i>
	Suzanne Newcombe	<i>Staff Governor / Staff member</i>
	Louisa Bostelmann	<i>Governor / Parent / Class Rep (Saulgrove)</i>
	Sevy Cotton	<i>Parent / Class Rep (Hyde)</i>
	Tracey McArdle	<i>Parent / Class Rep (Benhams)</i>
	Issy Langly-Smith	<i>Parent / Class Rep (Kimbers)</i>
	Henrietta van Klaveren	<i>Parent / Class Rep (Saulgrove)</i>
	Emma Oleram-Lilley	<i>Parent / Staff</i>
Apologies	Rose Turney	<i>Treasurer</i>
	Anna Cowling	<i>Parent / Class Rep (Hyde)</i>
	Charlie Badminton	<i>Parent / Class Rep (Chaffers)</i>

1	Welcome and Apologies	Action
	<p>MH welcomed everybody to the AGM, noting apologies that had been received, and confirmed the agenda that would be followed before proceeding to discuss wider business as part of the committee meeting.</p> <p>MH advised that following the resignation of the previous Joint PTA Chairs and PTA Treasurer he would lead the AGM as Acting Chair, and introduced DH as Acting Treasurer, but roles would be formally confirmed as part of the Committee meeting later.</p>	
2	2016/2017 Financial Accounts	
	DH shared a summary of the 2016/17 income and expenditure based on the information kindly provided by RT, including the net amounts raised by the key activities across the year and the contributions made to the school as a result. In total, expenditure exceeded income by £228.37 across the year, resulting in a final balance in the PTA account of just under £3k.	



	<p>It was noted that the Christmas Fair was the single biggest event in the year, contributing about 50% of the total net income. A discussion followed about the potential for a Summer Fair. It was felt this would continue to conflict with existing local village events, but there may be potential to expand the Sports Day, and the committee may wish to explore this further.</p> <p>The AGM received and approved the Financial Accounts.</p>	
3	2016/17 Report	
	<p>MH summarised the Annual Report for 2016/17.</p> <p>The AGM received and approved the Annual Report.</p>	
4	Code of Conduct	
	<p>MH shared a draft Code of Conduct for the PTA.</p> <p>The AGM approved the Code of Conduct.</p>	
5	Any Other Business	
	<p>It was proposed that a formal vote of thanks be recorded to Helen Jarratt, Lucy Bellamore and Rose Turney for their excellent efforts leading the PTA and that this be recognised in the Newsletter, alongside a general thanks to the Class Reps and all those that helped contribute to the PTA achievements in 2016/17.</p>	HI
	Meeting closed.	