

Long Sutton Church of England Primary School



Charging Policy

1. Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. This policy supports the school's inclusive aims whilst acknowledging that parental contributions enable us to enrich and enhance our provision.

2. Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip does go ahead, it may include children whose parents have not paid any contributions. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. Note, this list is not exhaustive:

- Visits to museums
- Sporting activities which require transport expenses
- Outdoor adventure activities
- Visits to the theatre
- School trips abroad
- Musical events.

3. Residential visits

If the school organises a residential visit during school time, or mainly in school time, which is to provide education directly related to the National Curriculum, although we do not make any charge for the education or travel expenses, we will ask for voluntary contributions towards these costs. However, we do make a charge to cover costs of board and lodging, if appropriate. Parents who receive qualifying state benefit are exempt from payment.

4. Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. However, there is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers provide individual or small group lessons. We make

a charge for these lessons. Parents in receipt of qualifying state benefit are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

5. Swimming

The school organises swimming lessons for children in Key Stage 2. These take place during school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place and we ask parents for written permission for their child to take part in swimming lessons.

6. External activity providers

The school offers additional externally provided activities after school. A qualified activity leader, who is not a member of the school staff, runs and organises these sessions. We may make a small charge for these sessions.

7. DT and Food Technology

The school may make a small charge to cover the cost of the materials/ingredients where parents have indicated in advance that they would like their child to bring home the finished project.

8. Staff provided activities

The school will, where possible, provide these activities with no additional cost to parents.

9. Transport

We may charge children if they are transported, for example, in a minibus to an extra-curricular activity. However, we use these charges only to cover the expenses of the trip and not to make a profit.

10. Universal Free School Meals & Milk

All children in KS1 (Year's R, 1 & 2) are entitled to a free school meal. Milk is free to children who are aged 4, the remaining children can order it at their own cost.

Signed:Headteacher

Signed: Chair of Governors

Date of Review: January 2017

Date of Next Review: January 2020