



## **LONG SUTTON PRIMARY SCHOOL SEND INFORMATION REPORT**

Long Sutton Primary School is a small mainstream school, located in a rural village near Odiham. We are an inclusive school and welcome all children. We have a wide range of facilities and expertise both in school and through our links with outside agencies. Our school policies reflect this ethos, in particular, our policy for SEND, behaviour and our accessibility plan. The governors are responsible for monitoring the effectiveness of the provision in place for pupils identified with Special Educational Needs / Disabilities (SEND) and they will receive a regular report on their progress. They also monitor how the budget for SEND will be allocated in the school.

### **1. How does the school know if children need extra help and what should I do if I think my child has special educational needs?**

- We receive information from your child's previous school or pre-school setting
- The progress of all pupils is monitored regularly by the class teachers and the senior leadership team, so that if your child is not making expected progress in a particular area of learning, we can quickly identify the need for additional support. This will then be discussed with you and your child, if appropriate
- Concerns can be raised about the well-being or the progress or attainment of your child by you or the class teacher, who will then liaise with our Special Needs Coordinator (SENCo) as appropriate
- A range of screening programmes are used in school which alert us to any concerns
- We also receive information from health care professionals

### **2. How will the school support my child?**

- When we identify the need for additional intervention to enable your child to make expected progress, you will be informed of the planned support and may be invited to a meeting at the school to discuss this further. If your child meets the criteria for Special Educational Needs or Disabilities (SEND), a Individual Education Plan/ Personal Learning Plan (PLP) will be created, detailing the exact support your child needs and a copy will be given to you
- The progress on the PLP will be regularly reviewed by the class teacher and the Special Educational Needs Co-ordinator (SENCo)

- The school will monitor the progress of all children receiving additional support to ensure that the provision we have put in place is having the impact we are expecting
- We offer a wide range of interventions when we identify a need for additional support
- Your child will spend some time working with a classroom assistant on specific targets either individually or in a small group
- After discussion with you, the school may refer your child to an outside agency for further assessment and then follow a more specific programme of work

### **3. How will the curriculum be matched to my child's needs?**

- All teachers have information on the needs of individual pupils so that they can differentiate the learning within our curriculum to ensure that all pupils are able to make outstanding progress
- Further differentiation is planned for groups and individuals according to need, for example, if your child has Speech, Language and Communication Needs (SLCN), the class teacher / assistant will use simplified language and/or pictures to support them
- Specific resources and strategies may also be used, ie a modified lap top
- In some instances, specifically trained staff may work with your child, ie a physiotherapist

### **4. How will I know how my child is doing and how will you help me support my child's learning?**

- The progress on the PLP will be shared with you through termly parents' meetings which will give you regular feedback on your child's academic progress as well as any behavioural, emotional or social difficulties. This is in addition to termly Parent consultation meetings
- We will monitor your child's progress against school, national and age related expectations
- You will also receive an annual report
- We will continue to offer you advice on how best to support the individual needs of your child throughout their time in school
- If your child has an Education, Health and Care Plan (EHCP), we will hold regular statutory review meetings to discuss their progress to which you will be invited
- The senior leadership team also hold regular progress review meetings with each class teacher to ensure each child in the class is making excellent progress

### **5. What support will there be for my child's overall well-being?**

- The well-being of all of our pupils is of primary concern at Long Sutton Primary School
- Our curriculum includes work on Personal, Social and Health Education
- The school has member of staff who is a trained ELSA (Emotional Literacy Support Assistant) who works with individual children requiring support with understanding and coping with feelings, emotions and social aspects of school life

- We run 'Wellbeing Groups' throughout the school to support groups of children who need extra support with social and emotional development
- The school has a strict policy regarding the administration and management of medicines
- We have trained First Aiders on the staff and regular in-house training is also given for asthma and allergy support
- Our SENCo is a Mental Health First Aider
- The staff receive regular training on conditions that commonly effect children ie asthma, allergies
- As a school we have a very positive approach to all types of behaviour, which is based on the rewards and sanctions system that is followed by all staff
- If your child has specific behavioural difficulties, an Individual Behaviour Management Plan (IBMP) will include specific concerns, the level of support that will be in place and targets to work towards
- Attendance is monitored closely by the head teacher. When attendance or lateness is an issue we work closely with parents to improve the situation
- If your child has a PLP, he/she will have the opportunity to talk about their areas of need and interest
- If your child has an IPA (Inclusion Partnership Agreement) or an EHCP (Education, Health and Care Plan), their views will be sought before the review meetings

**6. What specialist services and expertise are available at or accessed by the school?**

- We work closely with external agencies to ensure that individual children receive the appropriate support they need
- These agencies include speech and language therapists, GPs and paediatricians, physiotherapists, occupational therapists, school nurses, educational psychologists, children's services, the behaviour support team, Child and Adolescent Mental Health Services (CAMHS) and specialist teacher advisors for physical, hearing and visual impairment
- We follow any programmes of work or recommendations made by these agencies for individual children

**7. What training have the staff supporting children with SEND had or are currently having?**

- We have one member of staff who has completed the ELSA training. They receive on-going support from an Educational Psychologist
- All classroom assistants have received 'in house' SEND training and all have attended various training courses
- Our SENCo has completed the National Award for Special Needs Co-ordination.

**8. How will my child be included in activities outside the classroom, including school trips?**

- Our Accessibility Plan promotes involvement of all of our pupils in all aspects of the curriculum including activities outside the classroom

- Where there are concerns for safety and access, a personalised risk assessment is carried out to consider if reasonable adjustments can be made to meet any additional needs; if appropriate you will be consulted and involved in planning

## **9. How accessible is the environment?**

***We have an Accessibility Plan in place and where feasible, make reasonable adjustments to improve the accessibility of our environment to meet individual needs. Our policy and practice adheres to The Equality Act 2010.***

- The majority of the school is accessible for wheelchair access through ramps and wider doorways, however the Hut classroom unfortunately is **not accessible** to wheelchair access as it has a staircase
- We have two disabled toilets, one in the Hut and one in the reception area
- We liaise with EMTAS (Ethnic Minority Traveller Achievement Service) to ensure that children and parents with English as an additional language are well supported

## **10. How will the school prepare and support my child when joining the school and transferring to another school?**

- We have established very good relationships with our feeder pre-school settings and our linked senior school
- If your child transfers to another school, we will liaise closely with SEND staff from the other school to ensure a smooth transition
- If your child has SEND we will arrange a transition meeting and invite all involved agencies to ensure that all relevant information is shared
- If your child has SEND we would recommend extra visits to ensure that the child and parents are happy and secure with the arrangements/support in place
- We can provide stories and photo scrapbooks for children to take away if required
- We will arrange visits and a thorough transfer of all information and paperwork to ensure that their needs are understood

## **11. How are the school's resources allocated and matched to children's SEN needs?**

- Our SEN budget is monitored and audited regularly and we use resources to support the strategic aims of our school as well as individual pupils' needs
- We seek to ensure a 'value for money' service, therefore all interventions are evaluated to ensure they are effective
- We ensure that all children with SEND have their needs met to the best of our ability with the funds available
- We have a team of experienced staff and will do our best to match the specific needs of your child with the most suitable members of the team
- The budget is allocated on a needs basis with children with the most complex needs being given the most support, sometimes on a 1:1 basis

## **12. How is the decision made about what type and how much support my child will receive?**

- If your child has an Education, Health and Care Plan, we will provide the support cited in the plan
- If your child does not have an Education, Health and Care Plan, the class teacher and SENCo will discuss your child's needs and decide what support is most appropriate in order to bridge the gap to achieve expected levels
- The support in place for your child will be reviewed against their targets on a regular basis to ensure that it has had a positive impact and the support will be adjusted as necessary
- These targets will also be reviewed against the national and school targets to ensure the gap in attainment is being reduced

### **13. How are parents involved in the school?**

- We work in close partnership with parents to support each child's well-being, learning needs, progress and aspirations
- We operate an open-door policy to allow you to easily make contact with your child's class teacher
- You are invited to become involved in school-life through a number of means eg the Parents Association, parent feedback questionnaires, becoming a volunteer helper and through invitations to regular school events throughout the year
- Our Governing Body includes parent governors

### **14. Who can I contact for further information?**

- You could make an appointment to talk to the class teacher
- You could also ask to meet with the SENCo to discuss your concerns
- You can look at the SEND policy on the school web site
- Externally, Hampshire offer a free support and advice service for parents, carers, children and young people with Special Educational Needs and Disabilities called [Hampshire SENDIASS](#)
- If you are considering a place for your child at our school, you can arrange to make an appointment to meet the headteacher (Mrs Inglis), SENCo (Mrs Maidment) who can then discuss whether the school can meet your child's specific needs

### **15. What should I do if I have a concern about the school's SEND provision?**

If you are concerned about the SEND provision that your child is receiving, please refer to the school's complaints policy. The [Hampshire SENDIASS](#) website has a wealth of useful information with regard to SEND provision. All concerns will be heard discreetly and sensitively

**Agreed by Governors:**

**To be reviewed: July 2021**